



**MERS/Missouri Goodwill Industries**  
**1727 Locust Street, St. Louis, MO 63103**  
**314-241-3464**  
**1-866-MO4-CARS**

Dear Interested Car Donor:

Thank you for your interest in donating a vehicle to Goodwill. The donation of your vehicle will help us continue to provide opportunities for persons with barriers to employment to work and live more independently in our community.

Your donation is tax deductible! Goodwill will provide you with your IRS tax receipt. If you have any questions regarding your deduction please feel free to contact your tax advisor or visit the IRS website [www.irs.gov](http://www.irs.gov) (publication #4303).

Please complete the attached form and return it to us along with your signed title. A title instruction sheet is included to help guide you in signing your title. A clear title means that the donor's name appears on the front of the title and that it has been released from any liens. **To ensure a quick donation process, please make sure to follow the title instructions closely as incorrect signing of your title could delay pickup.**

If a lien is listed on the front of your title, and is not released on the title. We need a copy of the lien release letter from the finance company.

When we receive your completed form and signed title, we will send you a thank you letter confirming receipt of your title and paperwork and will have one of our towing companies contact you within a few days to arrange for the pickup of your vehicle. You do not have to be home for the pickup.

If you have any questions, or we can help you in any way, please don't hesitate to give us a call at 314-241-3464.

Thank you so much for thinking of Goodwill when considering such a generous donation!

Sincerely,

*Nancy Jordan*

*Regina Klein*

Vehicle Donation Department



# VEHICLE DONOR INFORMATION SHEET

Please complete this form and send it to us along with your signed title.

Name: \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail \_\_\_\_\_

## VEHICLE INFORMATION

YEAR \_\_\_\_\_ MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ COLOR \_\_\_\_\_

Mileage \_\_\_\_\_ VIN# \_\_\_\_\_ Title# \_\_\_\_\_

Is the vehicle driveable?:  Yes  No

Please list any known problems: *(example - dead battery, bad transmission, bad starter)*

\_\_\_\_\_

Pick up location if different from above:

\_\_\_\_\_

How did you hear about our program?

Billboard  Word of Mouth  In Store  Online Search

Goodwill Website  Website Advertisement  Previous Donor  T.V.

Radio – ESPN, Y-98, KMOX, KEZK, WIL, ARCH, Other Station \_\_\_\_\_  E-blast

Other \_\_\_\_\_

Did you hear about a promotion? \_\_\_\_\_

TAX PAYER ID number will be required if claiming a deduction over \$500. If required we will contact you.

**Thank you for donating your vehicle to MERS/Goodwill!**  
**1727 Locust Street, St. Louis, MO 63103**

## **VEHICLE DONATION TITLE INSTRUCTIONS**

***THANK YOU FOR FOLLOWING THESE INSTRUCTIONS EXACTLY. INCORRECT SIGNING MAY REQUIRE YOU TO APPLY FOR A NEW TITLE WITH THE MISSOURI DEPARTMENT OF REVENUE AT YOUR COST.***

1. If you have a **Missouri title**, **ON THE BACK ASSIGNMENT SECTION** in the **“SIGNATURE OF ALL SELLERS”** line sign your name. If more than one person is listed on the title, all parties must sign their individual names. Sign each name exactly as it is printed on the title. If there is a box for hand printing your name, please do so.
2. If you have an **Illinois title**, sign your name **ON THE FRONT BOTTOM** on the **“SIGNATURE OF ALL SELLERS”** line. If more than one person is listed on the title, all parties must sign their individual names. Sign each name exactly as it is printed on the title. If there is a line for hand printing your name, please do so.
3. If the vehicle is titled as TOD (transfer on death), that person needs only to sign in the event that the owner of the vehicle is deceased. In that case you will also need to send a copy of the death certificate.
4. If your vehicle is listed in a living trust or will, we will need a copy of that document. If you are the executor of an estate donating a vehicle for the deceased, we will also need a copy of the death certificate.
5. If you are a “power of attorney” for the owner of the vehicle we will need a copy of the power of attorney document.

**PLEASE DO NOT:**

Scratch out, cross through, erase or white out on any area of the title. This will void the title and you will have to apply for a new one.

***Remember to remove your license plates, they are registered to you.***

If you have any questions about the completion of your title, or any of the paperwork, please do not hesitate to call us at 314-241-3464.